

**FAMILY IDENTITY CARD/RATION CARD DATA ENTRY FORM**

FORM SERIAL NO.

(EXISTING CARD HOLDER / NEW APPLICANT) - Please tick

(to be given by local office)

Declaration of Head of the Family of existing Family Identity Card /Ration Card holders for fresh verification  
Declaration of Applicant Head of the Family for issue of new Family Identity Card /Ration Card

*(See clause-2 (d) of the Assam Public Distribution of Articles Order, 1982 AND clause -2(m) read with paragraph-2 of clause-4 of the Public Distribution System (Control) Order, 2001)*

(All Fields marked with a star are mandatory fields and MUST be filled)

\* Card Type :  (APL / BPL / AAY / MMASY)

\* Card No. (Applicable for existing card holders):

Paste Photograph  
of Head of Family

**1. PARTICULARS OF THE HEAD OF THE FAMILY:**

\* Name of Head of Family:

\* Mother's Name:

\* Father's Name:

Spouse Name :  \* Gender

\* Date of Birth (dd/mm/yyyy):  Age:

\* Nationality :

Landline phone No. :  Mobile No (for SMS Alerts) :

Bank A/C No.  Bank Name & Branch :

Job Card No. :

BPL Sl. No. (for BPL Applicants) :

**1. (a) Present Address :**

\* State :  \* District :

\* Sub-Division:  Circle :

\* Rural/Urban Flag (R/U) :  Block :

GP / Town/ VCDC/  \* Village/Ward :

\* Status of Residence- Own House/ Rented House

Name of House Owner (for rented house):

\* Landmark/Locality/Colony:  \* PIN:

Census House No. :

**1. (b) Election data (as per Voter's List) :-**

Lok Sabha Constituency (HPC) :

\* Assembly Constituency (LAC) :

\* Year of Voter's List :

\* No of Polling Station :  \* Name of Polling Station :

\* Serial No. under Polling Station (as per Voter's List) :

\* House No. (As per Voter's List) :

**1. (C) Permanent Address:  (If Present Address & Permanent address are same, Tick (✓) checkbox)**

\* State:  \* District :

\* Sub-Division:  Circle :

\* Rural/Urban Flag (R/U) :  Block :

GP / Town/ VCDC/  \* Village/Ward :

\* Landmark/Locality/Colony :  \* PIN :

**2. Professional Details :**\* Occupation : \* Total Annual Income : **3. L.P. Gas Connection Details :**\* Gas Connection Status (Available/ Not Available) : Gas Company Name : Gas Agency Name : Consumer Number : **4. For Existing Family Identity card /Ration Card Holders only:**(i) \* Name of F.P. Shop tagged : (ii) \* By whom the existing Family Identity card/  
Ration Card has been issued *Please specify the Issuing Authority : (please mention as- local FCS& CA authority / GPSS or WCCS management )***Attached Enclosure :**1. Copy of Existing Ration Card (Tick(✓) box) 2. Detailed particulars of family members in Annexure-I 3. Copies of birth certificates of minor members  
(below 10 years in age) **5. for New Family Identity Card/ Ration Card Applicants:****(a) Detailed particulars about place of birth of the applicant**\* State : \* District : \* Sub-Division: Circle : \* Rural/Urban Flag (R/U) : Block : GP / Town:  
/VCDC \* Village/ Ward : \* Since when the applicant is residing in his present address  
as mentioned in paragraph-1(a) above (Please specify the year) **Documents required to be enclosed along with this form:**

1. Detailed particulars of family members in Annexure-I
2. Copies of birth certificates of minor members  
(Below 10 years in age)
3. Certified copy of relevant page of Voter's list 2008
4. Copy of tax pay / land Revenue pay receipt
5. Surrender Certificate of Ration Card /Family  
Identity Card or non availability certificate  
from the FCS&CA authority where the applicant  
was previously resided.
6. Address Proof ( attested copy of PAN card /  
Driving License / Bank Passbook / Post Office Passbook /  
Municipal Holding receipt / Electricity Bill / Telephone Bill )

I, Shri/ Shrinati..... (name of the head of the family) declare that the particulars of myself furnished herein above and also of my family members given in Annexure-I attached to this declaration, are true and correct and nothing has been concealed therein. I have carefully gone through the provisions of the Assam Public Distribution of Articles Order 1982 and also the provisions of the Public Distribution System (Control) Order 2001 made by the State and Central Government respectively under section-3 read with section-5 of the Essential Commodities Act,1955 (Act 10 of 1955).

I shall be held responsible for furnishing the above information if it is false in any material particular and if there is reasonable cause to believe it to be false, or is not believed to be true by the Licensing Authority or Authority as defined in the aforesaid 'Control Orders' and will thereby be liable for prosecution under Section-7 read with section-9 of the Essential Commodities Act,1955 (Act 10 of 1955).

Date:-

( Signature in full of the Head of the Family)

Continued to **Annexure-I**

**FAMILY IDENTITY CARD/RATION CARD DATA ENTRY FORM**

Card Type:  Card No. (Applicable for existing card holders):  For New Applicant (Please tick ✓)

(APL / BPL / AAY / MMASY)

**Form Serial Number**  
(Same as mentioned in the Declaration form attached herewith)

**Family details including Head of Family:**  
(Fields marked with a star are mandatory fields and MUST be filled)

Serial No.	Paste Photo *	Name of the family members *	Gender Male/Female *	Date of Birth DD/MM/YYYY *	Age	Voter Serial No. (for adult members only) *	Father's Name *	Mother's Name *	Spouse Name (i.e. Husband /Wife)	Relationship with Applicant *	Nationality *	Opting to lift commodity (Y/N) *
1	2	3	4	5	6	7	8	9	10	11	12	13
1.												
2.												
3.												
4.												

• Attach more sheets if required for family details

Dated: -

(Signature in full of the Head of the Family)

ACKNOWLEDGEMENT

Received the declaration made in FAMILY IDENTITY CARD/RATION CARD DATA ENTRY FORM

duly filled in by Shri/ Shrimati .....

Paste Photograph  
of Head of Family

In Form Serial Number

A. For existing cards, Card No.

Card Type :

(APL / BPL / AAY/ MMASY)

**Documents required to be enclosed along with this form: (Tick (√) box)**

- |   |                          |
|---|--------------------------|
| 1. Copy of Existing Ration Card   | <input type="checkbox"/> |
| 2. Detailed particulars of family members in Annexure-I                     | <input type="checkbox"/> |
| 3. Copies of birth certificates of minor members<br>(below 10 years in age) | <input type="checkbox"/> |

B. For issue of a new FAMILY IDENTITY CARD/RATION CARD together with copies of following documents-

**Documents required to be enclosed along with this form: (Tick (√) box)**

- |  |                          |
|--|--------------------------|
| 1. Detailed particulars of family members in Annexure-I  | <input type="checkbox"/> |
| 2. Copies of birth certificates of minor members<br>(Below 10 years in age)  | <input type="checkbox"/> |
| 3. Certified copy of relevant page of Voter list   | <input type="checkbox"/> |
| 4. Copy of tax pay / land Revenue pay receipt  | <input type="checkbox"/> |
| 5. Surrender Certificate of Ration card/Family<br>Identity holding or non availability certificate<br>from the FCS&CA authority where the applicant<br>was previously resided. | <input type="checkbox"/> |
| 6. Address Proof ( attested copy of PAN card /<br>Driving License / Bank Passbook / Post Office Passbook /<br>Municipal Holding receipt / Electricity Bill / Telephone Bill )  | <input type="checkbox"/> |

Receipt No.

Date of Receipt:-

(Seal and Signature of Recipient Authority)